



Rental Application – The Cottages at Southpark

Each applicant and each occupant (18 years old and older) must submit a separate application.

Date Application Submitted: ____/____/____

Applicant Information:

Full name: (exactly as it appears on your driver's license or government ID card)

Are you applying as: Leaseholder ____ Cosigner ____

First: _____ Last: _____

Former Last Name(s) if applicable: _____

Phone number: Cell: (____) ____ - ____ Work: (____) ____ - ____

Email address: _____@_____.com

Preferred Method of Communication (please check):

Phone ____

Email ____

Text ____

Birthdate: ____/____/____

Your Social Security Number: ____ - ____ - ____

Driver's License #: _____ State of Issue: _____

Criminal History (check if any apply):

convicted, plead guilty, no-contest, received probations, deferred adjudication, court ordered supervision or pre-trial diversion for a felony, sex-related crime, or misdemeanor assault against another person?

Rental History (check all that apply):

Has been evicted? ____ Has been sued for rent? ____ Has been sued for property damages? ____

Has broken a lease? ____ Please explain all that apply: _____

Current Residence:

Lease: _____ Own: _____ N/A: _____ (Reason for N/A:) _____

If leased, Name of Community: _____

Name of Community Manager: _____

Phone #: (_____) _____ - _____

Email: _____@_____.com

Address: _____

City: _____ State: _____

Rental/Mortgage amount (if applicable): \$ _____

Move-In Date: ____/____/____ Length of Residency: _____

Reason for leaving: _____

Previous Residence:

Lease: _____ Own: _____ N/A: _____ (Reason for N/A:) : _____

If leased, Name of Community: _____

Name of Community Manager: _____

Phone #: (_____) _____ - _____

Email: _____@_____.com

Address: _____

City: _____ State: _____

Rental/Mortgage amount (if applicable): \$ _____

Move-In Date: ____/____/____ Length of Residency: _____

Reason for leaving: _____

Current Employment:

Employer Name: _____

Address: _____

City: _____ State: _____

Name of Supervisor: _____

Phone #: (____) ____ - _____

Email: _____@_____.com

Job Type: _____

Job Title: _____

Start Date: ____/____/____ Estimated Annual Income: \$ _____

Additional Income: \$ _____

Previous Employment (if Current Employment is less than 2 years):

Employer Name: _____

Address: _____

City: _____ State: _____

Name of Supervisor: _____

Phone #: (____) ____ - _____

Email: _____@_____.com

Job Type: _____

Job Title: _____

Start Date: ____/____/____ Estimated Annual Income: \$ _____

Additional Income: \$ _____

(Proof of Income must be included to be considered with application)

Acceptable forms of income include:

- *Pay Stubs (two (2) most recent pay stubs required)*
- *W2/Tax Return from prior year*
- *Signed Offer Letter on Letterhead*
- *Bank statements (two (2) months of most recent statements)*
- *Child Support, Alimony or any other additional monthly income*

Emergency Contact:

First: _____ Last: _____

Relationship to Applicant: _____

Phone number: Cell: (_____) _____ - _____ Work: (_____) _____ - _____

Email address: _____@_____.com

Allow Access? In the event of serious illness, death, or other circumstances that would make you unavailable, the emergency contact (listed above) may enter and/or remove property from your unit or the common areas

Vehicle Information:

Vehicle Type: Car _____ SUV _____ Motorcycle _____

Make: _____ Model: _____

Model Year: _____ Color: _____ License Plate #: _____ State: _____

Vehicle Type: Car _____ SUV _____ Motorcycle _____

Make: _____ Model: _____

Model Year: _____ Color: _____ License Plate #: _____ State: _____

Animal Information:

Will you be bringing an animal(s) with you to reside in Cottage? Yes / No *How many?* _____

Animal Type – Dog / Cat / Other: If Other: _____

Gender: M / F Breed: _____ Size (in pounds): _____

Color _____ Start Date _____ Age _____ Name _____

Animal Type – Dog / Cat / Other: If Other: _____

Gender: M / F Breed: _____ Size (in pounds): _____

Color _____ Start Date _____ Age _____ Name _____

Animal Type – Dog / Cat / Other: If Other: _____

Gender: M / F Breed: _____ Size (in pounds): _____

Color _____ Start Date _____ Age _____ Name _____

****PLEASE NOTE: There is a \$400/ non-refundable Animal Fee per animal and \$30 (1 animal), \$60 (2 animals) and \$120 (3 animals) Animal Rent due for those animals listed above****

Other Occupants: Names of all persons (under the age of 18) and any other person(s) who will occupy the dwelling without signing the lease

Name: _____ Relationship: _____

Sex: _____ Birthdate: _____ Social Security number: _____

DL or Govt ID Number (if applicable): _____ State of issue: _____

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Sex: _____ Birthdate: _____ Social Security number: _____

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Sex: _____ Birthdate: _____ Social Security number: _____

DL or Govt ID Number (if applicable): _____ State of issue: _____

APPLICATION PROCESSING FEE: \$65.00

In compliance with the FAIR CREDIT REPORTING ACT, this is to inform you that a credit investigation involving the statements made on this application for tenancy of this apartment community is being initiated. I further authorize The Cottages at Southpark to obtain credit reports, character reports and rental history as needed to verify all information put forth in this application. Management reserves the right to terminate at its election if any person knowingly or willingly makes fraudulent statements on this application. It is illegal and against our policy to discriminate against any person because of race, religion, color, sex, national origin or disability.

I understand that I acquire no rights in an apartment until a fully executed rental agreement has been complete.

Applicant Signature

____/____/_____
Date

The Cottages – Authorized Representative Signature

____/____/_____
Date

